

**TOWN OF LONG VIEW
BOARD OF ALDERMEN MEETING
APRIL 8, 2019**

The Town of Long View Board of Aldermen met on Monday, April 8, 2019 at 7:30 p.m. in the Town Council Chambers of the Government Center in Long View, North Carolina.

BOARD MEMBERS PRESENT: The following members of the Board were present: Mayor Marla G. Thompson, Mayor Pro Tem/ Alderman Randall Mays, Alderman David Elder, Alderman Gary Lingerfelt, Alderman Dallas Tester, and Alderman Thurman VanHorn.

STAFF PRESENT: The following members of staff were present: Town Administrator David Draughn, Town Clerk Stephanie Watson, Town Attorney Jimmy Summerlin, Jr., Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director Chris Eckard, Fire Chief James Brinkley, Deputy Fire Chief Garrett Huffman, and Police Chief Michael Winters.

OTHERS PRESENT: The following people were present: Lisa Helton of the Western Piedmont Council of Governments, Melissa Kerekes of the Children’s Advocacy and Protection Center, Kimberly Cozart, Steve Ward, Ashley Huffman, Dennis Setzer, Billy Rice, Phyllis Pennington, Ashley Trexler, Wayne Trexler, Sarah Todd, and Benjamin Winston.

MEETING CALLED TO ORDER: Mayor Marla Thompson called the meeting to order and Alderman Randall Mays gave the invocation.

APPROVAL OF MINUTES: Mayor Marla Thompson asked for approval of the minutes.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman David Elder to approve the March 11, 2019 Regular Meeting Minutes, March 11, 2019 Closed Session Minutes, and March 25, 2019 Special Meeting Minutes. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

PUBLIC HEARING TO SEEK PUBLIC COMMENTS FOR THE CLOSEOUT OF THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT INFRASTRUCTURE PROJECT (GRANT#: 15-I-2762 WATER AND SEWER IMPROVEMENT PROJECT) – LISA HELTON OF THE WESTERN PIEDMONT COUNCIL OF GOVERNMENTS

Lisa Helton of the Western Piedmont Council of Governments stated that the following will be the closeout public hearing for the Shuford Area CDBG project. It was very successful. The project replaced 3,314 linear feet of sewer line and replaced 3,192 linear feet of water line. The benefit for the project with a 91% low mod benefit. It assisted 36 households. The final cost of the project was \$1,680,474.53.

Ms. Helton stated that after the public hearing, she will complete the closeout information and send it to the state.

Motion was made by Alderman Thurman VanHorn, seconded by Aldermen David Elder to open the public hearing for the closeout of the 2015 Community Development Block Grant Infrastructure Project (Grant#: 15-I-2762 Water and Sewer Improvement Project. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

Alderman Randall Mays stated that it was a good job. It was really beneficial to that area out there. The infrastructure was very aged and outdated.

Mr. Draughn wish to thank the following: Lisa Helton of the WPCOG for her valuable assistance negotiating the bureaucratic waters of the CDBG program, Finance Director James Cozart for assisting Ms. Helton, Doug Chapman and Mike Patton of the Town's engineering firm McGill and Associates for their good design work and project management, the contracting company Two Brothers for their good work, and Public Works Director Chris Eckard for his daily monitoring of the project over the months long period by making sure all parties involved were on the same page and for making sure everything was taken care of.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to close the public hearing. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

PUBLIC HEARING TO DISCUSS A REQUEST TO REZONE THE PROPERTIES AT 1220 19TH STREET SW AND THE VACANT PROPERTY TO ITS IMMEDIATE SOUTH (CATAWBA COUNTY PIN 2792-14-44-5035) – TOWN PLANNER CHARLES MULLIS

Town Planner Charles Mullis read the following information to those present:

TOWN OF LONG VIEW

2404 FIRST AVENUE, SOUTH WEST
LONG VIEW, NORTH CAROLINA 28602
(828) 322 - 3921



MEMORANDUM

TO: Mayor Thompson and Board of Alderman
FROM: Charles Mullis, Town Planner *CM*
DATE: April 8, 2019
SUBJECT: Rezoning Petition 03-19

The following information regards rezoning petition 03-19 received by the Long View Planning Department on February 13, 2019

TOWN OF LONG VIEW

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LONG VIEW, NORTH CAROLINA 28602
(828) 322 - 3921



MEMORANDUM

TO: Mayor Thompson and Board of Alderman
FROM: Charles Mullis, Town Planner *CM*
DATE: April 8, 2019
SUBJECT: Zoning Consistency Statement

North Carolina General Statute 160A-387 states the following: "The Planning Board shall prepare or shall review and comment upon a proposed zoning map amendment and shall make a written recommendation regarding adoption of the map amendment to the city council."

The following statement is the written recommendation from the Town of Long View Planning board to the Board of Aldermen regarding the rezoning of the property at 1220 19th Street SW and the vacant property to its immediate South identified by Catawba County G.I.S. PIN 2792-14-44-5305.

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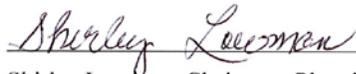


Planning Board Analysis of Zoning Map Amendment 03-19

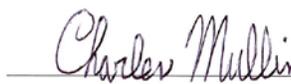
April 8, 2019

The Town of Long View Planning Board at a regularly scheduled meeting on February 21, 2019, discussed amending the Zoning Map of the Town of Long View by rezoning the property at 1220 19th Street SW and the property to its immediate South identified by Catawba County G.I.S. PIN 2792-14-44-5305. The proposal is to rezone these properties from the R-3 Residential Zoning District to the ED Economic Development Zoning District.

Conclusion: The Town of Long View Planning Board believes the rezoning of these parcels are consistent with other rezoning's of a similar nature and that these rezoning's will not adversely affect the peace, health, safety, and general welfare of the inhabitants of the Town of Long View.



Shirley Lowman, Chairman, Planning Board



Charles Mullis, Town Planner

TOWN OF LONG VIEW

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LONG VIEW, NORTH CAROLINA 28602
(828) 322 – 3921



ADJACENT PROPERTY OWNERS TO ASHLEY HUFFMAN REZONING PETITION



2201 13th Ave. SW
Hickory, NC 28602



1931 13th Ave. SW
Hickory, NC 28602



11400 Donnel Court
Charlotte, NC 28273



13121 224th St.
Laurelton, NY 11413



228 West C Street
Newton, NC 28658



P.O. Box 2371
Hickory, NC 28603



2206 13th Ave. SW
Hickory, NC 28602



4046 Turnmire Lane
Granite Falls, NC 28630



3175 N Starflower Ter
Beverly Hills, FL 34465

I certify that the above listed property owners were notified by first class mail regarding the rezoning petition submitted by Ashley Huffman which proposes to rezone the property at 1220 19th Street SW and Catawba County tax parcel 2792-14-44-5305, from the R-3 Zoning District to the ED Zoning District.

Charles T. Mullis

Charles T. Mullis, Town Planner

TOWN OF LONG VIEW

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c. R-3 District - Residential

The Residential (R)-3 District is intended to accommodate low to moderate intensity residential areas, including single-family and two-family dwellings under conventional or planned development controls, and serviced by public or community water and/or public sewer systems, plus the governmental and other support facilities necessary to service urban levels of development. The overall gross density in R-3 will typically be 6 units per acre or less.

j. ED District - Economic Development

The purpose of the Economic Development (ED) District is to provide regulations for the development of areas generally devoted to light manufacturing, processing and assembly uses, warehousing, distribution and servicing enterprises and office activities controlled by performance standards to limit the effect of such uses on uses within the district and on adjacent districts. Development in this district under the planned development process will be encouraged.



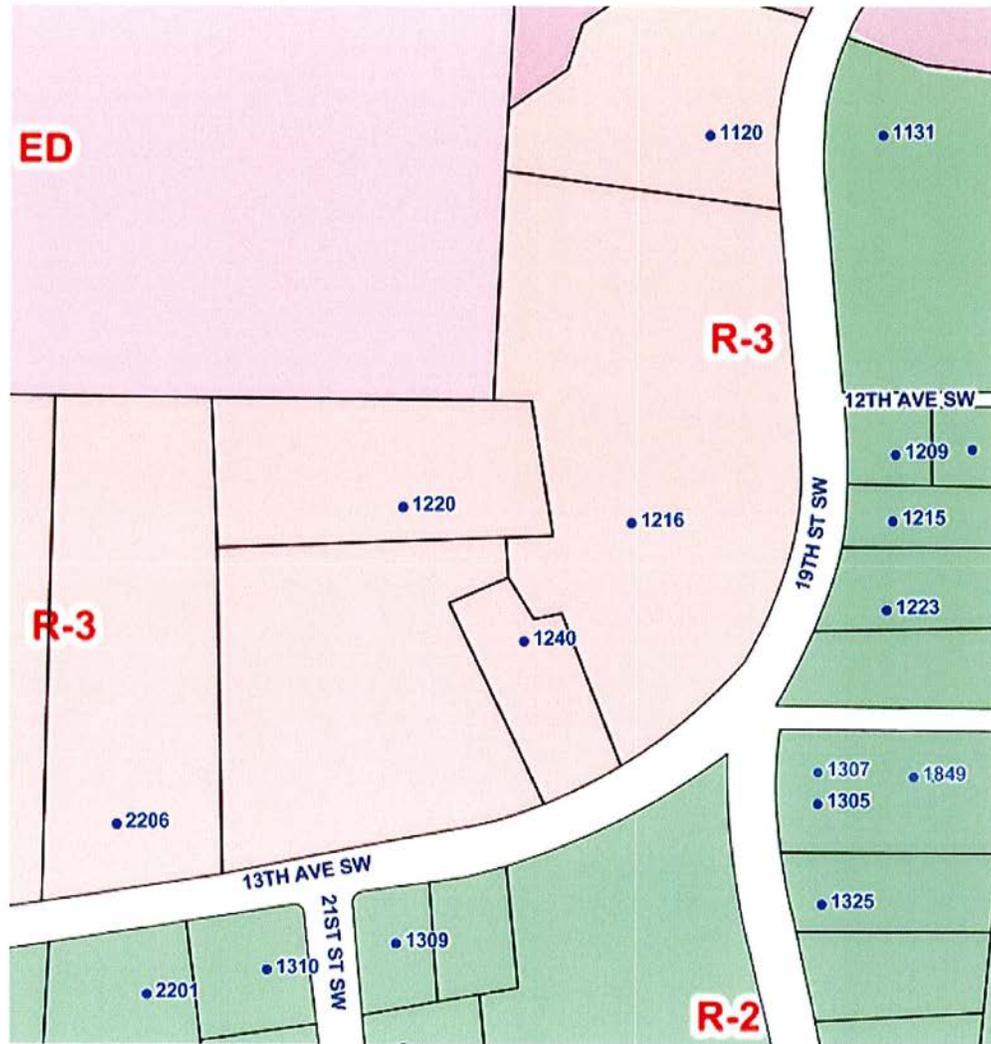
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Pictured above and outlined in green is the property at 1220 19th St SW. The property is currently zoned R-3 and has an old industrial building located on it.



1in=200ft

Pictured above and outlined in green is the vacant property and it is identified by its Catawba County Pin Number 2792-14-44-5305.



1in=200ft

The map above shows what the surrounding parcels are zoned.

Mr. Mullis explained that due to Article 7: Section 7.2 of the Zoning Ordinance, if the owner were to only rezone the property at 1220 19th St SW, he would not have access to the property as he cannot go through a residential property to get to something that is not residential. For this reason, the vacant lot has to be rezoned as well.

(Article 7: Section 7.2 is listed on the following page)

ARTICLE 7

SUPPLEMENTAL REGULATIONS

7.1 Introduction

The regulations in this Article shall apply generally or in groups of districts as indicated, unless district regulations or regulations for particular uses specifically provide to the contrary. They qualify or supplement other regulations appearing in this Ordinance. The regulations applying generally to the Town, such as Buffer requirements, are in the front section of the ordinance. The performance standards applying to specific uses listed in Table 5-1, such as Ham Radio Antennas, follow the general regulations.

7.2 General Requirements Concerning Arrangement and Location of Structures and Landscaping; Access

In addition to minimum yard and building spacing requirements specified in this Ordinance, all buildings and other structures, land preparation, and landscaping shall be so located and arranged on lots as to provide safe and convenient access for emergency purposes, fire protection, servicing, and off-street parking and loading located on the premises. As to access through such premises, the following limitations shall apply:

Prohibition of Use of Residentially Zoned Property for Access to Uses Not Permitted in Residential Districts; Exceptions

No private land which is residentially zoned shall be used for vehicular or pedestrian access to land or structures in other districts used for any purpose not permitted in residential districts, except as provided below or otherwise authorized by this Ordinance or other lawful regulations:

(a) Where provision does not exist for safe access for emergency and public service vehicles and such access is not reasonably feasible except through privately owned residentially zoned land, access reserved for and limited to such vehicles may be authorized by the Board of Adjustment, subject to conditions and safeguards designed to protect the tranquility and character of the residential land so traversed.

(b) Where convenience and safety would be promoted, walkways and bicycle paths to non-residentially zoned land may be authorized by the Board of Adjustment across privately owned residentially zoned land, with the consent of the affected property owners, subject to conditions and safeguards to protect the tranquility and character of the residential land so traversed.

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(828) 322-3921



Planning Board Analysis of Rezoning Petition 03-19

Date: April 8, 2019

Owner/Applicant: Mr. Ashley Huffman

Acreage: 4.77

Existing Zoning: R-3

Proposed Zoning: ED

1) Whether the zoning proposed will permit a use that is suitable in view of the use and development of adjacent and nearby property.

The properties located on 19th Street Southwest, which is a state-maintained highway, has ED zoning to the immediate North, R-3 zoning to the East and West, and R-2 zoning to the South.

2) Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The rezoning of this property should not provide for excessive or burdensome use of any Town of Long View facilities (roads, water, sewer). Uses allowed within the ED (Economic Development) zoning district are within the capabilities for the Town of Long View to serve with existing facilities. Areas within the immediate area of this parcel are either currently served or could be served by the Town of Long View.

3) Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.

The properties, as currently zoned, have a reasonable economic use.

4) Whether the zoning proposal would constitute spot zoning.

In some states spot zoning is automatically illegal; not so in North Carolina. Spot zoning is permissible in North Carolina, but only if it is reasonable. The courts have set out the following factors to be used in a case by case analysis to determine if a particular spot zoning is reasonable:

a) The size of the tract. The larger the area of spot zoning the more likely it is to be reasonable. It was determined by the Planning Board that these tracts of land are similar in size to the surrounding tracts.

b) Compatibility with an existing comprehensive plan.

The Town of Long View does not currently have an existing comprehensive plan.

c) *The impact of the zoning decision on the landowner, the immediate neighbors, and the surrounding community.*

An action that is of great benefit to the owner and only a mild inconvenience for the neighbors may be reasonable, while a zoning decision that significantly harms the neighbors while only modestly benefiting the owner would be unreasonable. Some of the allowable uses for the ED Zoning District may be reasonable such as a warehouse, while others may be unreasonable such as manufacturing, processing, and assembly of farm machinery for example.

d) *The relationship between the newly allowed uses in a spot rezoning and the previously allowed uses.*

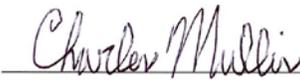
The greater the difference in allowed uses, the more likely the rezoning will be found unreasonable. Although these properties are currently zoned for residential use they have never been developed in that way.

It was determined that one aspect of rezoning that is illegal is contract zoning. This is where a landowner requests a rezoning to accommodate a specific project and the town governing board considers only that project rather than the full range of uses that would be allowed in the new zoning district. If an owner promises the governing board that the new zoning would be used only for a particular project, that promise is not binding. Once the property is rezoned, the owner (and anyone the person may sell the property to) can undertake any use permitted in the new zoning district.

Conclusion: Based on examination of the existing properties for rezoning to the proposed zone, the Town of Long View Planning Board recommends that the properties be rezoned to the ED zoning district.



Shirley Lowman, Chairman, Planning Board



Charles Mullis, Town Planner

Mr. Mullis stated that he had received an opinion letter from one of the surrounding property owners about this rezoning request. The letter writer was not able to attend the meeting because they live in Florida.

Alderman Dallas Tester stated that one of the concerns is potentially broken sewer pipes. If asked if that was the case.

Mr. Eckard stated that if there were, they were not the Town's.

Alderman Mays stated that if only the property with the building is rezoned, there is currently no access to that property.

Mr. Mullis stated that it was correct. There is a driveway on the current vacant property but they would not be able to use it because it goes through two residential lots. They would have to put in another driveway.

Alderman Lingerfelt stated that he thought that it was that way because the original owners owned multiple lots in that area.

Alderman Mays asked if there was any indication that the owner has tried to obtain a driveway permit from the Department of Transportation (DOT). It is a state-maintained road so any access to it would require a permit from the DOT. It is a highly traveled road. Some people use it as a short cut from 33rd Street to Hwy 70. It has a lot of school traffic in the mornings and afternoons. There is a large mitigating factor that any type of business projected to be on that would be a bad location for any place to get in and out onto that road. That is in a blind curve. You can see it coming if you are going eastward but if coming from 70 to 33rd, you can't see. Traffic concerns is a big mitigating factor.

Mr. Mullis stated that he was not aware if the owner had got a driveway permit. He did not have any NCDOT traffic count numbers for that street. There are neighborhoods that are accessed off of that road and there are school bus routes. There are trucks going to Gaines Motor Lines. It is a highly traveled street.

Alderman Mays stated that the existing structure on that one property is not worth rehab as it is in a state of disrepair. It has been sitting for 15 years. As far as the property zoned ED that adjoins it, it is so buffered by the topography and the high-tension lines, he didn't really feel that it was contiguous even though the mapping says it is. That is all residential from pretty much the creek to 33rd Street. Everything in there is homes except for Gaines Motor Lines. It looks like changing the zoning would be a disruption to all that is in the area. The current zoning that the properties have seem reasonable.

Mr. Mullis stated that the ED zoning district property that adjoins the property up for discussion belongs to Queens Transportation.

Mr. Mullis reread the definition of ED zoning and stated the permitted uses for that district.

j. ED District - Economic Development

The purpose of the Economic Development (ED) District is to provide regulations for the development of areas generally devoted to light manufacturing, processing and assembly uses, warehousing, distribution and servicing enterprises and office activities controlled by performance standards to limit the effect of such uses on uses within the district and on adjacent districts. Development in this district under the planned development process will be encouraged.

Mr. Mullis introduced Ashley Huffman, the owner of the properties who submitted the rezoning applications to the Planning Department.

Alderman Randall Mays stated that his concern was once the properties are zoned ED, anything allowed by ED zoning can be placed in there. It is not a promissory thing. He did like the idea of planned development. He felt that the property location was not suitable place to be zoned ED due to location on the curve and traffic flow. The road is not that wide.

Mayor Marla Thompson asked if there were any other questions.

There being no further questions, motion was made by Alderman Thurman VanHorn, seconded by Alderman David Elder to open the public hearing to discuss a request to rezone the properties at 1220 19th Street SW and the vacant property to its immediate south (Catawba County PIN 2792-14-44-5035). The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

Sara Todd, one of the adjoining property owners, stated that her major issue is with traffic. Gaines Motor Lines is already overloading that road so any further traffic may be of concern. Where a warehouse may be fine, a place with office work or production will increase traffic and they would see that as neighbors. She asked about the size of the parking lot to be placed on the property and the effect of rain water drainage. She was curious about how the change would affect property values of the adjoining homes.

Alderman Mays stated that if the driveway permit was issued by the DOT, the DOT would probably want the driveway to be placed as far away from the curve as possible and it would put it closer to Ms. Todd's residence.

Ms. Todd stated that there were already drainage problems there. The driveway will cause further issues. If the land is changed, someone will need to look into how it will affect water movement.

Mr. Mullis stated that the DOT would be the one to explain to the property owner about drainage and where to place the driveway. He would think it would be completely out of the Town's hands. The only

concern of the Town would be that it would not disturb the Town's water and sewer lines. He did not know the requirements of the DOT for that.

Alderman Mays stated that the Town would have to direct the owner on any development as far as water control because of the drainage situation there. The Town would have to look at the permeable soil around there. The more impervious surface created, the more drainage will be directed towards 19th Street. There is already a problem there where it is overflowing the road. There is a three- or four-way intersection in that curve too. In winter time it is very horrendous.

Alderman Lingerfelt asked what the plans were for the property. Is it going to be a warehouse? Is there going to be any development for that south property?

Alderman Mays stated that for any way it goes, once the property is zoned to ED, any allowable usage within the ED standard is what can go on there. That property is subject to whatever uses are allowed under its zoning. The zoning is more important.

Alderman Lingerfelt stated that if it is developed, they would have to meet all the standards. You can't run water off on somebody else. That is not always taken care of. He spoke briefly about his own drainage issues from Penelope Church. The Town would have to stick to making sure that water is directed where it needs to go.

Alderman Mays stated that there is almost a five acre tract there. Some of the uses that are allowed could mean having thirty to forty employees working there. There would be a large parking area. ED has so many allowable uses. It is not "what I am going to do with it" but what can be done with it. The next person that owns it may do something different. That area is mostly residential except for Gaines Motor Lines.

Mr. Mullis stated that for perspective, the vacant parcel is 3.07 acres in size. It has a road frontage of 420 feet. It is 397.5 feet deep. The lot with the building on it is 1.7 acres in size and 196.9 feet deep.

There was some discussion about how far the property goes and if it goes back to the property lines.

Alderman Lingerfelt asked if the owner would have to combine the two properties into one.

Alderman Mays stated that it seems like the owner would have to combine them to get the access road to that rear building.

Mr. Mullis stated that if they combine the lots that would eliminate any future development on that property. There could only be one principal structure per lot.

Alderman Mays asked if rezoned, is it possible that the front tract, if not combined, could be used as a parking lot.

Mr. Mullis stated that it could not be used as a parking lot unless it is the same lot. The properties must be combined if the front property is to be utilized for parking. This is where storm water regulations and impervious surface regulations come into play. The Planning Board did not get into any of the development aspects of this. They simply looked at whether the property could be rezoned.

Alderman Mays stated that he is looking at what could become of the property if it is rezoned.

Alderman VanHorn stated that if it is used for a warehouse, the lower level could become a parking lot and used for a staging area for eighteen wheelers.

Alderman Mays stated that he did not feel that rezoning it to ED would be appropriate for that area.

Benjamin Winston, an adjoining property owner, stated that the road is already deteriorated from semi-trucks so repair for that road will become an issue. Traffic is an issue. There could also be a noise nuisance if air brakes are used. Gaines is sectioned off. Being right next door, what they put in could affect how much noise they make. It could be a noise nuisance.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman Dallas Tester to close the public hearing. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

Alderman Mays stated that the Town is business orientated but there are appropriate places for businesses. If you look at the current zoning map, it is completely surrounded by R2 and R3 properties. There is one vacant tract from a pre-existing business fifty years ago. The owner then had the house and a business.

DENIAL OF ADOPTION OF AN ORDINANCE TO REZONE PROPERTIES AT 1220 19TH STREET SW AND THE VACANT PROPERTY TO ITS IMMEDIATE SOUTH (CATAWBA COUNTY PIN 2792-14-44-5035) – TOWN PLANNER CHARLES MULLIS

Motion was made by Alderman Randall Mays, seconded by Alderman Dallas Tester to deny the adoption of the ordinance to rezone properties at 1220 19th Street SW and the vacant property to its immediate south (Catawba County PIN 2792-14-44-5035). The vote to deny was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

CHILD ABUSE PREVENTION MONTH PROCLAMATION – MELISSA KEREKES OF THE CHILDREN’S ADVOCACY AND PROTECTION CENTER

Ms. Melissa Kerekas stated that she was representing the Prevention Council of the Children’s Advocacy and Protection Center where they implement child abuse protection awareness in Catawba County and was there to accept the Town of Long View’s Child Abuse Prevention Month Proclamation.

Mayor Marla Thompson read the Child Abuse Prevention Month Proclamation.

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to approve the Child Abuse Prevention Month Proclamation. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None



TOWN OF LONG VIEW
2404 FIRST AVENUE SOUTHWEST
LONG VIEW, NC 28602
PHONE: (828) 322-3921 • FAX: (828) 322-1567

PROCLAMATION

- Whereas,** children are vital to our city's future success, prosperity and quality of life as well as being our most vulnerable assets;
- Whereas,** all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;
- Whereas,** child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;
- Whereas,** communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;
- Whereas,** effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, I, MARLA THOMPSON, MAYOR OF THE TOWN OF LONG VIEW, NORTH CAROLINA, DO HEREBY PROCLAIM THE MONTH OF APRIL 2019 AS

CHILD ABUSE PREVENTION MONTH

In the Town of Long View and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community in which we live.

Dated this 8th Day of April, 2019.



Marla Thompson
Mayor

Stephanie Watson
Town Clerk

ADOPTION OF NEW LOCAL GOVERNMENT RECORDS RETENTION SCHEDULE

Town Administrator David Draughn stated that included with the Board's packet is an agreement with the State. When there are changes made to Chapter 121 and 132 of the General Statutes regards to retention and disposition of public records, they must be adopted by the Town.

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to adopt the new local government records retention schedule. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

**2019 Local Government Agencies
General Records Retention and Disposition Schedule**

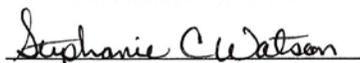
The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.**

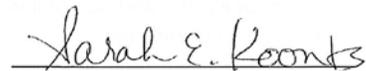
All local government agencies and the Department of Natural and Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods that allow these records to be destroyed when "reference value ends." All local government agencies hereby agree that they will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction "destroy when reference value ends." If a local government agency does not establish internal policies and retention periods, the local government agency is not complying with the provisions of this retention schedule and is not authorized by the Department of Natural and Cultural Resources to destroy the records with the disposition instruction "destroy when reference value ends."

All local government agencies and the Department of Natural and Cultural Resources concur that the long-term and/or permanent preservation of electronic records requires additional commitment and active management by the agency. Agencies agree to comply with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records.

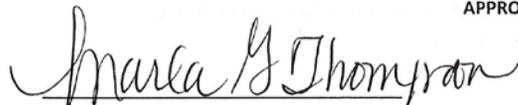
It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule supersedes the general standards in all previous local government retention and disposition schedules and is to remain in effect from the date of approval until it is reviewed and updated.

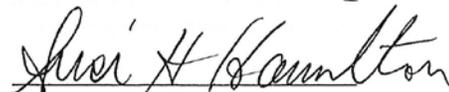
APPROVAL RECOMMENDED


Municipal/County Clerk or Manager
Title: Town Clerk


Sarah E. Koontz, Director
Division of Archives and Records

APPROVED


Head of Governing Body
Title: Mayor


Susi H. Hamilton, Secretary
Department of Natural and Cultural
Resources

Municipality/County: Town of Long View

FINANCE REPORT – FINANCE DIRECTOR JAMES COZART

FINANCE REPORT

Finance Report

General Fund

Finance Director James Cozart informed the Board that with 75% of the Budget Year complete as of March 31, 2019, revenues in the General Fund totaled \$3,530,852.02. The Town has collected 87.73% of its budget revenues.

Expenditures totaled \$2,980,216.61. The Town has spent 74.05% of its operating budget.

Revenues exceeded expenditures by \$550,623.41.

Mr. Cozart stated for the current year, the Town has collected 99% of its property taxes for 2018. Catawba County has been more actively diligent. The normal collection rate is about 97%.

Utility Fund

In the Utility Fund, revenues totaled \$1,495,633.63. The Town has collected 77.11% of its projected revenue.

Expenditures totaled \$1,449,553.09. The Town has expended 74.73% of its budget.

Revenues exceeded expenditures by \$46,080.54. That total is down from last year due to the Inflow and Infiltration problem that is currently being addressed by the Public Works Department and McGill Associates. Last month's sewer bill is down from two months prior but there is still an increase there.

Budget Ordinance No. 02-18-19: Budget Ordinance Amendment No. 5

Finance Director James Cozart introduced Budget Ordinance No. 02-18-19: Budget Ordinance Amendment No. 5. The purpose of Budget Ordinance Amendment No. 5: The Town received a \$16,600 grant on March 19, 2019 in the form of a direct deposit from the NC Department of Commerce. The purpose of this amendment is to increase the Street Department budget to use those funds to pay for a Sidewalk Master Plan.

Motion was made by Alderman Randall Mays, seconded by Alderman David Elder to adopt Budget Ordinance No. 02-18-19: Budget Ordinance Amendment No. 5. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

**ORDINANCE NO. 02-18-19
BUDGET ORDINANCE AMENDMENT NO. 5**

BE IT ORDAINED by the Governing Board of the Town of Long View, that the following Amendment be made to the annual budget ordinance for the fiscal year ending June 30 2019:

Section 1: To amend the General Fund budgeted amounts, the budget will be changed as follows:

	<u>Line Item</u>	<u>Increase</u>
Fund Balance Appropriation	10-399-0000	\$16,600.00

	<u>Line Item</u>	<u>Increase</u>
Street Department	10-560-4500	\$16,600.00

PURPOSE FOR AMENDMENT:

The town received a grant on March 19, 2019 in the form of a direct deposit from the NC Department of Commerce. The purpose of this amendment is to increase the Street Department budget to use those funds to pay for a Sidewalk Master Plan.


Marla Thompson
Mayor

Attest:


Stephanie C. Watson
Town Clerk

Approved by Board of Aldermen on April 8, 2019
Date

From: OSC.nc.payment@osc.nc.gov
Sent: Thursday, March 28, 2019 11:54 AM
Subject: NC E-Pay Remittance Advice

This is an external email. Please be cautious before clicking any links or attachments. If you have questions about this email, please send them to suspiciousemail@catawbacountync.gov

TO:
TOWN OF LONG VIEW

2404 1ST AVE SW
HICKORY NC 28602-200

RE:
Direct Deposit Notification

Within three business days, pending agency funding approval, your bank account will receive a direct deposit of \$16600.00 for payment number 43PT0000254768. It is your responsibility to confirm that this deposit was made and is available for your use.

These funds were paid by the following agency:

DEPARTMENT OF COMMERCE
TRADE ACCOUNTS PAYABLE
301 N WILMINGTON ST
RALEIGH NC 27699
Agency Contact Phone: 919-814-4638

Please direct all questions regarding this payment/deposit to the agency contact phone number listed directly above. This agency maintains information regarding your payment records. Any questions concerning payment amount and invoice information/documentation should be directed to the agency's Accounts Payable office and they will be happy to assist you with your inquiries PLEASE DO NOT REPLY TO THIS EMAIL. CONTACT THE PAYING AGENCY AT THE NUMBER LISTED ABOVE.

Invoice Number	Inv Date	Invoice Amount	Discount Amount	Net Amount
2019-027 1	03/19/19	\$16600.00	\$00.00	\$16600.00
2019-027-1257-1534 1				
		TOTAL:	\$16600.00	

This notification was sent from the North Carolina Office of the State Controller.
If this notification has been sent in error, please contact the agency listed above to make corrections.

ADMINISTRATOR’S REPORT – TOWN ADMINISTRATOR DAVID DRAUGHN

Town Administrator David Draughn stated that the two new police cars are in but they haven’t been striped yet. The new Fire Department brush truck is also in and available for viewing after the meeting.

OTHER BUSINESS

There was no other business.

CLOSED SESSION TO DISCUSS A PROPERTY SALE

Motion was made by Alderman Thurman VanHorn, seconded by Aldermen Gary Lingerfelt to go into a closed session at 8:16 p.m. to discuss a property sale. The vote to approve was unanimous.

- AYES:** Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn
- NOES:** None

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to adjourn the closed session and return to the regular meeting at 8:26 p.m. The vote to approve was unanimous.

- AYES:** Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn
- NOES:** None

Motion was made by Alderman Randall Mays, seconded by Alderman David Elder to approve the sale of Long View properties at 2333 8th Ave NW, 2353 8th Ave NW, and a part of the property on 23rd St NW, Hickory to Heico Holdings, LLC or its assigns for \$100,000.00, subject to upset bidding requirements of NC General Statute 160A-269. The vote to approve was unanimous.

- AYES:** Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn
- NOES:** None

ADJOURNMENT

Comments by Alderman David Elder

Alderman Elder stated that everyone needs to get involved in the prevention of child abuse. If you see something, say something.

Comments by Dallas Tester

Alderman Tester wished to thank the Lord Jesus Christ for his blessings on me and the town. He is also pleased with the Fire Department's new brush truck.

Comments by Alderman Gary Lingerfelt

Alderman Lingerfelt stated that this was a good meeting. He appreciated people coming out to give their opinion on the proposed zoning change of those properties.

Comments by Mayor Marla Thompson

Thank everyone for coming. Please be safe as you are going home.

There being no further business, motion was made by Alderman Thurman VanHorn, seconded by Alderman David Elder to adjourn the meeting at 8:29 p.m. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

Stephanie C. Watson
Town Clerk, CMC, NCCMC

Marla G. Thompson
Mayor